



CORPORATE HEALTH AND SAFETY COMMITTEE – 4TH APRIL 2005

SUBJECT: DRAFT FIRE SAFETY POLICY

REPORT BY: DIRECTOR OF THE ENVIRONMENT

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the draft policy on fire safety.

2. SUMMARY

- 2.1 The Corporate Health and Safety unit has prepared a draft policy on fire and a copy of the draft is attached in appendix 1.
- 2.2 The policy is required to ensure that we meet our legal responsibilities under the Fire Precautions Act 1971 and the Fire Precautions (Workplace) Regulations 1997 as amended and to prevent any criminal or civil claims.
- 2.3 The relevant Directorate Health and Safety Officers, Health and Safety Liaison Group and Managers have been consulted on the contents of the draft policy.

3. RECOMMENDATION

- 3.1 That the contents approved and implemented across the Authority immediately.

Author: Emma Townsend, Health and Safety Manager Ext 3708
Consultees: Steve Delahaye, Chief Trading Standards Officer Ext 5316
Mike Workman, Commercial Service Manager Ext 5221
Councillor Paul Ford, Cabinet Member
Health and Safety Professionals Group
Health and Safety Liaison Group